

EMS STANDARDS FOR EVENT PERMITS PROCESS THROUGH THE CITY OF CHICAGO DEPARTMENT OF CULTURAL AFFAIRS AND SPECIAL EVENTS.

These standards included minimum requirements that are intended to provide effective, efficient, and safe protective services that operate on a sound basis to prevent incidents and reduce risk to lives and property, dealing with incidents. It sets minimum standards considered necessary for the provision of public events. It addresses the structure and operations of organizations providing such services, and others assigned to emergency response responsibilities, which include EMS special operations at special events.

All disaster plans and weather contingency plans must be submitted as part of the application process for events permitted by DCASE. All submitted documents are subject for review by respective city agencies

4-68-062 Applicability of Illinois Emergency Medical Services Systems Act.

Every person who operates or maintains an ambulance within the City of Chicago shall observe all requirements imposed by the Illinois Emergency Medical Services Systems Act, 210 ILCS 50/1, et seq., as amended, and any regulations promulgated pursuant thereto.

(Amend Coun. J. 7-30-97, p. 50612)

4-68-064 Availability of names of state-licensed emergency medical technicians.

Any person who is granted an ambulance license under this chapter shall provide to the department of business affairs and consumer protection, upon its request: (1) a list of names of all emergency medical technicians employed by the licensee who perform duties in the city, pertinent to permit requests for special events; and (2) evidence of the state licensure of such technicians.

(Amend Coun. J. 7-30-97, p. 50612; Amend Coun. J. 11-19-08, p. 47220, Art. V, § 5)

10-8-335 Outdoor special events.

All information provided on the application shall be complete and truthful. If, prior to the event, the sponsor of the event changes any of the information required by subsection (c) that would necessitate additional city services or would require approval from any city department, the sponsor of the event must submit an amended application to the department no later than 45 days prior to the date the event is scheduled to begin.

(k) For any violation of the special event permit or the rules and regulations promulgated under this section, including the failure to amend the permit pursuant to subsection (c), the sponsor of the event shall be fined not less than \$200.00 nor more than \$1,000.00 for each violation. If the sponsor of the event is found guilty of four or more violations at the same event or six or more violations within a 180-day period, no new special event permits shall be issued to the sponsor of the event for the remainder of the year of that event and for the following calendar year.

(r) The sponsor of the event shall be responsible for ensuring that each vendor participating in the event obtains the proper licenses. In the event that an unlicensed or improperly licensed vendor is found at the event, the sponsor of the event shall be fined pursuant to subsection (k) for each unlicensed or improperly licensed vendor. This shall be in addition to any fines and/or penalties which may be issued to the individual vendor.

All special events must have Emergency Medical Services (EMS) Region XI approved provider on site for the duration on the permit. Use of EMS providers that are not members of Region XI must be approved by a Region XI resource hospital and must be coordinated by a Region XI approved EMS agency. At no time will a permit be approved with EMS scheduled outside of the permit times. Approved Region XI providers link:

<https://chicagoems.org/providers/>

MINIMUM EVENT EMERGENCY SERVICES STAFFING REQUIERMENTS						
Non - Athletic Events						
Anticipated Attendance	BLS Non-Transport Team(s)	ALS Non-Transport Teams(s)	BLS Ambulance(s)	ALS Ambulance(s)	Medical Tent	MD
1000 - 3000	1 team of EMTs				Not Required	Not Required
3001 - 5000	1				Not Required	Not Required
5001 - 7500	1		1		Required	Not Required
7501* - 10000*	*	*	*	*	Required	Not Required
10001* - 20000*	*	*	*	*	Required	Consider
20001*+	Event Specific Staffing Plan Required					

Alcohol Sponsored Events						
Anticipated Attendance	BLS Non-Transport Team(s)	ALS Non-Transport Teams(s)	BLS Ambulance(s)	ALS Ambulance(s)	Medical Tent	MD
1000 - 3000	1 team of EMTs				Not Required	Not Required
3001 - 5000	1 team on EMTs		1-BLS Ambulance		First Aid Station	Not Required
5001 - 7500	2	1	1	1	Consider	Not Required
7501* - 10000*	*	*	*	*	Required	Consider
10001* - 20000*	*	*	*	*	Required	Consider
20001*+	Event Specific Staffing Plan Required					

Endurance (Races, Runs and Walks)						
Anticipated Attendance	BLS Non-Transport Team(s)	ALS Non-Transport Teams(s)	BLS Ambulance(s)	ALS Ambulance(s)	Medical Tent	MD
1000 - 3000	1 team of EMTs		1		Consider	Not Required
3001 - 5000	2			1	Required	Not Required
5001 - 7500	2	1	1	1	Required	Consider
7501* - 10000*	*	*	*	*	Required	Consider
10001* - 20000*	*	*	*	*	Required	Consider
20001*+	Event Specific Staffing Plan Required					

***For any event with anticipated attendance of over 7,500, a specialized staffing plan is REQUIRED, including approval by Chicago Fire Department Office of Special Events**

PLEASE NOTE: Failure to meet the minimum staffing requirements listed on an approved permit at the time of the event will result in allocation of Chicago Fire Department resources and appropriate cost recovery. The event sponsor/organizer will then be responsible for reimbursing the Chicago Fire Department for all appropriate costs and or revocation of permit.

Any special event that will be using liquefied petroleum gas for any purpose and/or any type of pyrotechnics must have a meeting with the Chicago fire Departments, Fire Prevention Bureau at least 14 days prior to the event.